

Section 1 - Licensing Officer's Report

Appendix 1 - Copy of Application

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Appendix 3 - Representation from Interested Party



Section 1 - Licensing Officer's Report



LICENSING SUB-COMMITTEE

REPORT

18th May 2012

Subject heading:

Roneo News 20 Roneo Corner Hornchurch

RM12 4TN

Premises licence application Paul Jones, Licensing Officer 5th floor Mercury House

x 2692

Report author and contact details:

This application for a premises licence is made by Mrs Ramilaben Patel under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 27th March 2012.

Geographical description of the area and description of the building

This premises is located in a short parade of shops at Roneo Corner. As the name implies the premises appears currently to be a newsagent which also sells groceries. The immediate area is predominantly residential however there are a number of commercial properties at this location.

Details of the application

Supply of alcohol (off premises); hours the premises is open to the public		
Day	Start	Finish
Monday to Sunday	06:00	23:00

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the 4th April 2012 edition of the *Yellow Advertiser*.

The applicant amended her operating schedule during the consultation period to include conditions suggested by the Police. A list of these additionally accepted conditions is included with this report.

Licensing Sub-Committee, 18 May 2012

Summary

There was one representation against this application from an interested party.

There were no representations against this application from responsible authorities.

Details of representations

Valid representations may only address the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public safety

Interested parties' representations

The representation against this application is based upon the prevention of public nuisance licensing objective.

Responsible authorities' representations

There were no representations from any responsible authority.

Paul Jones Licensing Officer London Borough of Havering

CCTV

Following conditions I would purpose regarding the CCTV system.

CD17 The installation or upgrading of any CCTV system shall comply with current best practice. In addition the documentation listed below shall be included in a 'File' which should be readily available for inspection by the relevant authority;

- Site plan showing position of cameras and their field of view.
- Incident log.
- Maintenance records including weekly visual checks must be documented in the file.

CD18 To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance.

CD19 The CCTV system shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

CD21 A staff member from the premises who can operate the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.

- CCTV shall be approved by Havering police prior to the issuing of the licence.
- Alcohol shall only be displayed in accordance with the premises plan.
- The premises shall have a security alarm fitted and a maintenance record shall be maintained. This will be made available to the authorities on demand.

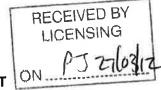
All other conditions are accepted by the Police.



Appendix 1 - Copy of Application

11945

Application for a premises licence to be granted under the Licensing Act 2003



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

	ou may wish to keep a copy of the completed form for your records.						
appl desc the r	I/We MRS RAMILABEN PATEL (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 Part 1 – Premises Details						
RON 20 R HOR ESS	al address of premises or, if none, EO NEWS, ONEO CORNER, NCHURCH, EX. 2 4TN	ordnance survey r	nap reference	or description			
Post	town HORNCHURCH		Post code	RM12 4TN			
Tele	phone number at premises (if any)	100 100 S/	1.501	211			
1 . 0.0	Non-domestic rateable value of premises £6100						
		£6100	4501	\ \frac{1}{V}	e /		
Non-		£6100	as		e /		
Non-	domestic rateable value of premises 2 - Applicant Details	£6100	as k yes	plete section (A)			
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Non- Part Plea	domestic rateable value of premises 2 - Applicant Details se state whether you are applying for an individual or individuals *	£6100 a premises licence Please tic	as k yes please comp	olete section (A)	e /		
Non- Part Plea	domestic rateable value of premises 2 - Applicant Details se state whether you are applying for an individual or individuals * a person other than an individual *	£6100 a premises licence Please tic	as k yes please comp please comp				
Non- Part Plea	domestic rateable value of premises 2 - Applicant Details se state whether you are applying for an individual or individuals * a person other than an individual * i. as a limited company	£6100 a premises licence Please tio	as k yes please comp please comp	olete section (B)			
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Non- Part Plea	domestic rateable value of premises 2 - Applicant Details se state whether you are applying for an individual or individuals * a person other than an individual * i. as a limited company ii. as a partnership iii. as an unincorporated associate	£6100 a premises licence Please tio	as please comp please comp please comp please comp please comp	olete section (B) olete section (B) olete section (B)			

e)	the proprietor of an	educational establis	shment	\Box .	please comple	ete section (B)
f)	a health service body				please comple	ete section (B)
g)		gistered under Part 2 t 2000 (c14) in respo al in Wales	- 00		please comple	ete section (B)
ga)					please comple	ete section (B)
h)	the chief officer of p England and Wales	police of a police fore	ce in		please comple	ete section (B)
* If yo	ou are applying as a p	person described in	(a) or (b) ple	ease	confirm:	Please tick	< ves
•	I am carrying on o	r proposing to carry	on a busines	ss wh	ich involves the	a use of	
	the premises for lice	censable activities;	or				
•		pplication pursuant t	o a				
	o statutory fu	nction or discharged by virtue	of Her Maje	etv'e	prerogative		
	o a function o	ischarged by virtue	Of Fiel Waje	Sty S	prerogative		
(A) IN	IDIVIDUAL APPLIC	ANTS (fill in as appl	licable)				
Mr	☐ Mrs ⊠	Miss 🗌	Ms 🗌		er Title (for nple, Rev)		
Mr Surna PATE	 ame	Miss	Ms First na	exar mes	, ,		
Surna PATE	 ame		First na RAMILA	exar mes BEN	nple, Rev)	e tick yes	
Surna PATE I am '	ame EL 18 years old or ove ent postal ess if different premises		First na RAMILA	exar mes BEN	mple, Rev)		7
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I am 18 years	s old o	over		☐ Plea	se tick yes
Current post address if di from premise address	fferent				
Post Town				Postcode	
Daytime con	tact tel	ephone number			
E-mail addre (optional)	ess				
please give	de nam anv red	ne and registered a istered number. In	ddress of applicant in the case of a partner give the name and a	ership or othe	er joint venture
Name					
Address Registered n	umber (where applicable)			
Description o	f applic	ant (for example, pa	artnership, company, u	nincorporated	d association etc.)
Telephone n	umber (if any)			
E-mail addre	ss (opti	onal)			
Part 3 Opera	ating S	chedule			
When do you	ı want t	he premises licence	to start?	Property of the last of the la	y Month Year 50-4-2-0-1-2-
If you wish the		ce to be valid only fo	or a limited period, who	en do Da	y Month Year

Plea	se give a general description of the premises (please read guidance note1)	,				
GRO	GROUND FLOOR SHOP LOCATED IN A PARADE OF SHOPS WITH STORAGE TO THE					
KEA	R AND RESIDENTIAL ACCOMODATION ABOVE.	1				
	000 or more people are expected to attend the premises at any time, please state the number expected to attend.					
Wha	t licensable activities do you intend to carry on from the premises?					
	ase see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and nsing Act 2003)	2 to the				
Prov	vision of regulated entertainment	Please tick yes				
a)	plays (if ticking yes, fill in box A)					
b)	films (if ticking yes, fill in box B)					
c)	indoor sporting events (if ticking yes, fill in box C)					
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)					
e)	live music (if ticking yes, fill in box E)					
f)	recorded music (if ticking yes, fill in box F)					
g)	performances of dance (if ticking yes, fill in box G)					
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)					
Pro	vision of entertainment facilities:					
i)	making music (if ticking yes, fill in box I)					
j)	dancing (if ticking yes, fill in box J)					
k)	entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)					
Pro	vision of late night refreshment (if ticking yes, fill in box L)					
Sup	ply of alcohol (if ticking yes, fill in box M)	Ø				

M

Standa	y of alcol ard days a	ınd	Will the supply of alcohol be for consumption (Please tick box) (please read	On the premises	
timings (please read guidance note 6)			guidance note 7)	Off the premises	\boxtimes
Day	Start	Finish		Both	
Mon	06.00		State any seasonal variations for the supply o	f alcohol (plea	se
		23.00	read guidance note 4) NONE		
Tue	06.00				
		23.00			
Wed	06.00				
		23.00			
Thur	06.00		Non standard timings. Where you intend to u	se the premise	es the
		23.00	for the supply of alcohol at different times to to column on the left, please list (please read guid	dance note 5)	uie
Fri	06.00		NONE		
		23.00			
Sat	06.00		1		
		23.00			
Sun	06.00		1		
	***************************************	23.00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name JAY P PATE	
Address 20 RONEO 0 HORNCHUR ESSEX. RM12 4TN	·
Postcode	RM12 4TN
Personal Lie 011388	ence number (if known)
Issuing lice	nsing authority (if known) DROUGH OF HAVERING

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

0

open f Standa timings	premise to the pul ard days a s (please ace note 6	olic and read	State any seasonal variations (please read guidance note 4) NONE
Day	Start	Finish	
Mon	06.00		1
		23.00	
Tue	06.00		1
		23.00	
Wed	06.00		
		23.00	Non standard timings. Where you intend the premises to be
Thur	06.00		open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
	***************************************	23.00	NONE
Fri	06.00		
		23.00	1
Sat	06.00		1
		23.00	1
Sun	06.00		1
		23.00	1

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

WE WILL OPERATE OUR OFF LICENCE IN A RESPONSIBLE MANNER AND ACTIVELY PROMOTE THE LICENSING OBJECTIVES AT ALL TIMES.

b) The prevention of crime and disorder

CCTV IS INSTALLED COVERING THE INSIDE OF THE PREMISE & SHOP FRONTAGE, IS CAPABLE OF TAKING A HEAD AND SHOULDERS SHOT OF PERSONS ENTERING THE PREMISE AND STORING IMAGES FOR A PERIOD OF 31 DAYS. A MEMBER OF STAFF TRAINED TO DOWNLOAD IMAGES SHALL BE ON DUTY AT ALL TIMES TO DOWNLOAD IMAGES FOR THE POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST.NOTICES WILL BE DISPLAYED BY THE DOOR AND AT THE POINT OF SALE ADVISING THAT CCTV IS IN OPERATION.

ALL STAFF SHALL BE TRAINED FOR THEIR ROLE ON INDUCTION AND REFRESHER TRAINING GIVEN AT SIX MONTHLY INTERVALS. WRITTEN TRAINING LOGS SHALL BE KEPT AND RETAINED FOR A YEAR AND MADE AVAILABLE TO POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST. TRAINING SHALL INCLUDE RESPONSIBLE ALCOHOL RETAILING, IDENTIFYING PERSONS UNDER 25,CHECKING ACCEPTABLE FORMS OF PROOF OF AGE, MAKING AND RECORDING A REFUSAL AND AVOIDING CONFLICT.

ALL ALCOHOL WILL BE IN LINE OF SIGHT OF THE COUNTER AND SPIRITS WILL BE STORED BEHIND THE COUNTER.

ANY STOCK OF ALCOHOL NOT ON DISPLAY FOR SALE SHALL BE SECURELY STORED IN THE STORE ROOM.

A PERSONAL LICENCE HOLDER SHALL BE ON DUTY AFTER 19.00 FRIDAY & SATURDAY. A MINIMUM OF TWO STAFF SHALL BE ON DUTY AFTER 19.00 FRIDAY & SATURDAY.

THE MANAGEMENT WILL ENGAGE WITH AND ACTIVELY WORK WITH THE LOCAL POLICE SNT.

C)	Pu	blic	sa	iety
----	----	------	----	------

A FIRE RISK ASSESSMENT & EMERGENCY PLAN WILL BE PREPARED AND REGULARLY REVIEWED.

d) The prevention of public nuisance

NOTICES WILL BE PROMINENTLY DISPLAYED ASKING CUSTOMERS TO LEAVE QUIETLY, NOT TO LOITER OUTSIDE THE SHOP & NOT TO DRINK IN THE STREET NO DELIVERIES OR REMOVALS OF GLASS RUBBISH WILL TAKE PLACE BETWEEN 21.00 & 08.00.

THE STAFF WILL ACTIVELY DISCOURAGE GROUPS OF YOUNG PERSONS FROM LOITERING OUTSIDE THE SHOP.

e) The protection of children from harm

THE PREMISE WILL OPERATE A CHALLENGE 25 PROOF OF AGE POLICY AND ONLY A PASSPORT OR PHOTO DRIVING LICENCE WILL BE ACCEPTED AS PROOF OF AGE. A WRITTEN REFUSALS RECORD SHALL BE MAINTAINED AND KEPT FOR A YEAR AFTER COMPLETION AND MADE AVAILABLE TO POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST. NOTICES SHALL BE PROMINENTLY DISPLAYED BY THE ENTRY DOOR AND AT THE POINT OF SALE STATING THAT CHALLENGE 25 IS IN FORCE AND THE PROVISIONS OF THE LICENSING ACT REGARDING UNDERAGE AND PROXY SALES / PURCHASES.

NO MORE THAN TWO CHILDREN SHALL BE PERMITTED ON THE PREMISES AT ANY TIME AND NO UNACCOMPANIED CHILDREN SHALL BE PERMITTED ON THE PREMISES AFTER 21.00.

ALL STAFF SHALL BE TRAINED FOR THEIR ROLE ON INDUCTION AND REFRESHER TRAINING GIVEN AT SIX MONTHLY INTERVALS. WRITTEN TRAINING LOGS SHALL BE KEPT AND RETAINED FOR A YEAR AND MADE AVAILABLE TO POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST. TRAINING SHALL INCLUDE RESPONSIBLE ALCOHOL RETAILING, IDENTIFYING PERSONS UNDER 25,CHECKING ACCEPTABLE FORMS OF PROOF OF AGE, MAKING AND RECORDING A REFUSAL AND AVOIDING CONFLICT.

	Please tio	k yes
•	I have made or enclosed payment of the fee	\boxtimes
•	I have enclosed the plan of the premises	\boxtimes
•	I have sent copies of this application and the plan to responsible authorities and others where applicable	\boxtimes
•	I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable	\boxtimes
•	I understand that I must now advertise my application	\boxtimes
•	I understand that if I do not comply with the above requirements my application will be rejected	

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 - Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Olgitature	

Date	73/2012
Capacity	AUTHORISED LICENSING CONSULTANTS

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

associated v	with this applicati NG CONSULTANT	viously given) and postal a on (please read guidance n rS,	address for corre ote 13)	spondence
Post town	ROMFORD		Post code	RM7 0TB
Telephone number (if any)		07810 826778		
	i prefer us to corr	espond with you by e-mai	l your e-mail add	ress (optional)

Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives.
 Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- 2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- 3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not

Consent of individual to being specified as premises supervisor

MR JAY PRAKASHBHAI	PATEL
[full name of prospective premis	ses supervisor]
of	
ol	E .
[home address of prospective premise	oe eunanikori
supervisor in relation to the app	
A NEW PREMISES LICENCE	<u> </u>
[type of application]	
by	
MRS RAMILABEN PATEL	
[name of applicant]	
	RONEO NEWS
relating to a premises licence	[number of existing licence, if any]
for	
RONEO NEWS, 20 RONEO CORNER, HORNCHURCH, ESSEX. RM12 4TN	
[name and address of premises to wh	nich the application relates]

and any premises licence to be granted or varied in respect of this application made by				
MRS RAMILAREN PATER				
concerning the supply of alcohol at				
RODED	MENUS			
wo RINEO CORNER				
1-	1022 CHURCH			
	X3223			
[name and address of premises	to which application relates]			
I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.				
Personal licence number				
(insert personal licence number	; if any]			
Personal licence issuing authority				
[insert name and address and telephone number of personal licence issuing authority, if any]				
Signed	JAY P PATEL			
Name (please print)	MR JAY PRAKASHBHAI PATEL			
Date	23/3/12			

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Public Notices

LICENSING ACT 2003

Notice of Application For A Premises Licence
We, Alan Masters and Mitcheal O'Meara, "The Diner", 13
Fairnham Road, Harold Hill, Romford, Essex RM3 8ED The
proposed licensible activity which it is rpoposed will be earned
on from the premised: Sale of Alcoholic Products for
consumption on the premised: Sale of Alcoholic Products
House of Supply of Alcohol: Monday to Friday 11,00-22,00,
Saturdays 11,00-22,00, Sundays 10,00-12,00,
House of Playing Recorded Music Monday to Friday 08,0012,00, Saturdays 08,00-22,00, Sundays 90,00-17,00,
Full details of the application may be inspected at the address
below thirting normal business hours,
Any representations by interested party or a responsible authority
regarding filts application can be made to the Licensing Fean,
Housing & Public Protection, London Borough of Havering, 5th
Housing & Public Protection, London Borough of Havering, 5th
Housing & Public Protection, London Borough of Havering, 5th
Housing & Public Protection, London Borough of Maxering, 5th
Housing & Public Protection, London Borough of Maxering, 5th
Housing & Public Protection, Standard Stan

Notice of Application For a New Premises Licence under Section 17 of the Licensing Act 2003 NOTICE IS HEREBY GIVEN that Mrs Ramilaben Patel has applied to the London Borough of Havering for a New Premises Licence for Ronco News, 20 Ronco Corner, Hornehurch, Essex RM12 4TN as follows: to permit the sale of alcohol for consumption off the premises from 00.00 until 23,00 all week. The address of the Licensing Authority where the register is kept and the application may be inspected during normal business hours is Licensing Section, Housing & Public Protection, London Borough of Havering, Mercury House, Mercury Gardens, Romford Essex RM1 3EL or on the Council's website. Any representations by an interested party or responsible authority must be received in writing by the Lucensing Authority by 24th April, 2012 stating the Intuitive and grounds for making such representation. It is an offence under section 158 of the Licensing Act 2003 to knowingly or recklessly make a false statement in connection with an application. The maximum fine on summary convertion for this offence is £5000.

GT Licensing Consultants
Tel: 07810 826778 Emi:

G T Licensing Consultants Tel: 07810 826778 Em: gtlicensingconsultants@googlemail.com

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REPRODUCTION HI-FL CABI-NET lift up lid, bottom two door compartment. 3ft x 3ft, £30. LARGE WICKER DOG BASKET, DOG CAGE, suitable Westy, as new, £25, Tel: 01702 527753.

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WARDROBE single, two drawers, suit boys bedroom, beech frame with blue doors & drawer fronts, gc, £20ono Tel: 01268 745 879

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REPRODUCTION HI-FI CABI NET lift up lid, bottom two door compartment, 3ft x 3ft, 230, LARGE WICKER DOG BASKET, DOG CAGE, suitable Westy, as new, £25, Tel: 01702 527753.

REPRODUCTION HI-FI CABI-NET lift up lid, bottom two door compartment, 3lt x 3ft, C30. LARGE WICKER DOG BASKET, DOG CAGE, suitable Westy, as new, £25, Tel: 01702 527753

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WOODEN BREADBIN square with lift off lid £5, Tel: 01277 365 805.

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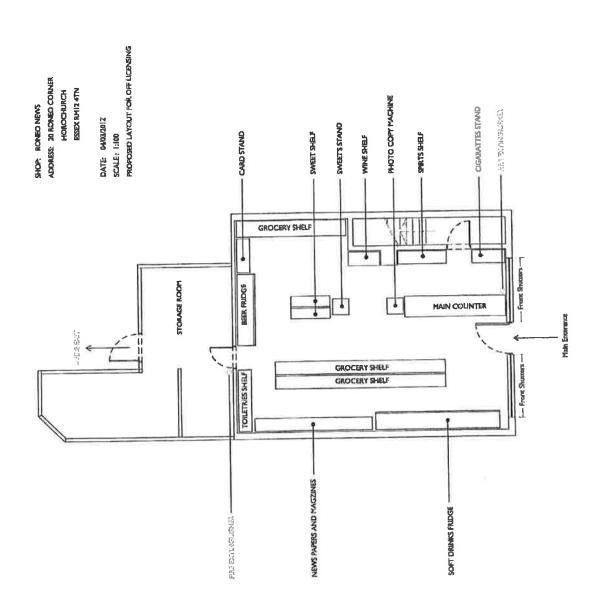
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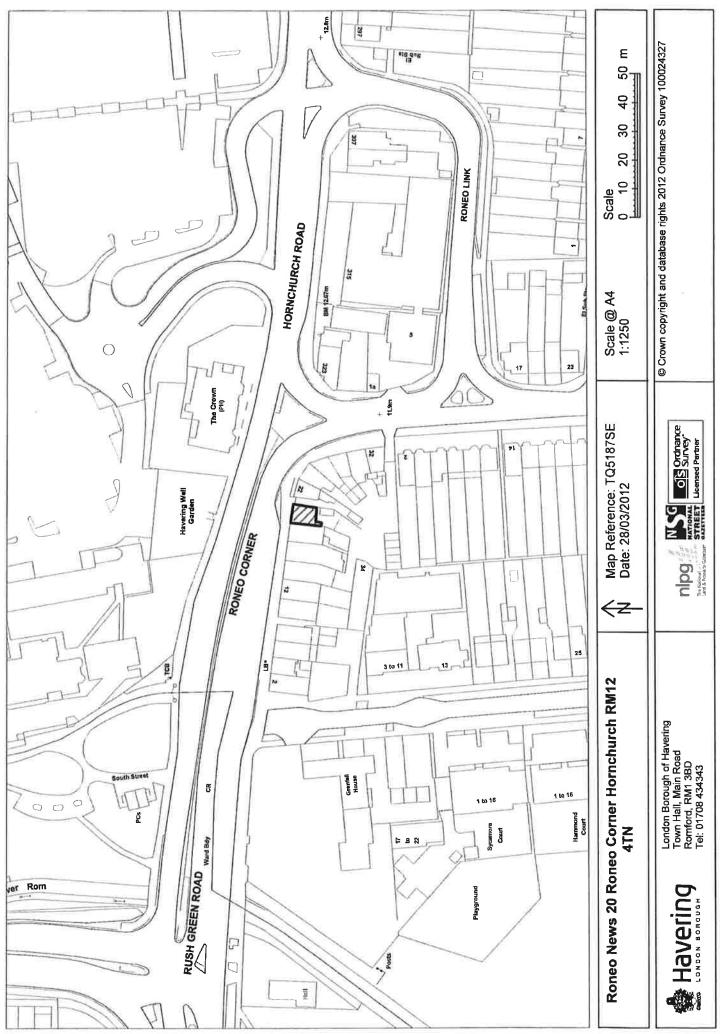
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Appendix 2 – Map of local area





Appendix 3 - Representation from Interested Party



The Crown 360 Hornchurch Road Hornchurch Essex RM12 4TW Telephone; 01708 447656 E-mail; sarah.crown.hch@googlemail.com

17th April 2012,

Dear Mr. Paul Jones,

Ref; Licensing Act 2003- Premises Application Roneo News, 20 Roneo Corner, Hornchurch RM12 4TN

I am writing to you to object to the above Premises selling alcohol during the times 6.00am until 23.00pm.

The above Premises is a Newsagent/ Sweetshop. It is generally busy with mainly children on there way to school during the times of 7.45am – 8.30am and approximately 3.05pm until 4.30pm. I believe it will be harmful to the children and minors that use this shop to buy their sweets, comics and magazines on there way to and from school in a place that is also selling alcohol. It will become a disastrous temptation for 'Underage Drinking'. A small shop selling sweets and alcohol, especially so early in the morning, would be mindless. I personally, would not be at all happy with my 14 year old daughter entering on her own, into a Sweetshop that sold alcohol, at any time.

There is already an issue with crowds of youths hanging around along that particular stretch of pavement in the early evening. At times these menacing crowds are quite large and are intimidating to people walking by. This would only make the problem worse than it already is.

There is **no parking** in the lay-by outside of this Parade of Shops. I am already fighting an on-going battle with people who park in my Car Park to use these shops and businesses, it is a real nuisance. This problem will become worse for me.

I hope that you will take my thoughts and reasons for objection into serious consideration.

Yours sincerely,

Mrs. Sarah J. Smith Licensee and D.P.S.